

# Volunteer Open Call



**Become a Galway Theatre Festival volunteer!**

*An unmissable opportunity to be part of the vibrant creativity that makes Galway the cultural capital of the West!*

## **Galway Theatre Festival 3rd- 11th May 2019**

Galway Theatre Festival features 9 days of exciting theatre, circus, spectacle, and storytelling, showcasing the vibrant performance culture of Ireland's festival city. The goal of Galway Theatre Festival is to bring a fresh and lively programme of performance to the streets and venues of Galway, evoking a raw energy and adventurous spirit in our audiences. Now in its 11th year, Galway Theatre Festival draws on Galway's unique theatrical heritage, and is one of Ireland's only festivals dedicated to theatre and performance. The Festival provides a platform for national artists and artists based in the West of Ireland, bringing together a high-quality programme that showcases the best and newest talents in theatre, spectacle, circus, storytelling and immersive performance.

We are looking for enthusiastic volunteers to join our Galway Theatre Festival team. Here's what some of last year's volunteers had to say about volunteering with us:

**“A Fantastic experience...lots of fun :)”**

**“Very enriching and positive”**

**“Excellent, Fun, Educational, Good Times!”**

**APPLY NOW at:** <https://goo.gl/forms/dQeOvUfti7agbquY2>

# Volunteers Roles

Galway Theatre festival is run by a small team of staff, we couldn't do it without the help of amazing volunteers who assist us with many different aspects of running the festival. Volunteers work in pairs or small groups with the support of GTF staff. Shifts usually last 2-3 hours and volunteers can work as many or little shifts as they like. Here are some of the ways volunteers help make the festival a success. Check out the roles below to see how you can get involved.

- **Pre-Festival Team (April):**

In the run up to the festival volunteers focus on Distribution & Marketing, we pair volunteers into groups of two or three with the teams of volunteers distributing programmes, promoting events and putting up Festival and Artist posters.

- **Festival Team (3rd-11th May):**

**Stewarding:** Stewarding volunteers are onsite at GTF shows, looking out for the public and the performers, making sure they're safe and alerting the supervisor if there is a problem.

Stewards also assist with:

**Ticketing:** It is extremely important that we have accurate information about how many tickets we have sold and what our audience numbers are. During the festival Volunteers will be taking ticket stubs on the doors and using a clicker to count audiences as they enter. Attention to detail, concentration and calm are key; it sounds like an easy task but things can get pretty hectic when there's a throng of people waiting in a foyer and someone announces that the doors are open!

and **Surveying:** Volunteers carry out surveys to gather information about how people have heard about the festival. Volunteers ask audience members if they would like to take a survey (in the foyer of a venue usually), gather answered surveys and make sure they get to the right person. Being friendly, confident, and comfortable with approaching people are all very important.

**Promotion:** Handing out flyers/programmes and helping put up posters for our different events. Promotional volunteers also gather media - audience quotes, testimonials, photographs and pass these on to the Social Media team.

*(Note: Our promotion team mostly operate on week-end before and during the festival (particularly on May Bank Holiday).*

**Customer Service:** Volunteers are the face of the festival, they REPRESENT! Volunteers are a go-to point for people looking for information about shows, venues, places to eat, you name it! It is important to have a very sound understanding of the festival programme and to be friendly, enthusiastic and patient.

*(Note: Volunteer might be based in the Tourist Office, or have a desk in O'Donoghue Centre (NUIG) or the Town Hall Theatre foyer).*

Please note: Volunteers must be over 18 years of age.

## How to get involved

Fill out the online volunteer application form here: <https://goo.gl/forms/dQeOvUfti7agbquY2>

Or contact our GTF Volunteer Coordinator Béatrice for more information:

**Béatrice Lemoine**

Volunteer Coordinator

Galway Theatre Festival 3rd-11th May 2019

E: [gtfvolunteers@gmail.com](mailto:gtfvolunteers@gmail.com)

<http://galwaytheatrefestival.com/>



# Volunteers Rewards!

## Learn new skills

- Improve your local knowledge
- Enhance language skills
- Boost your CV

## Enjoy great theatre

- **Free Entry to shows** - If they are stewarding, and if there are still seats available volunteers will be able to gain access for FREE with their Volunteer pass. Certain shows with limited capacity are exempt. Please note that unfortunately if a show sells out ALL GTF staff including volunteers will be obliged to give up their seat for a paying audience member.

## Receive exclusive GTF Stuff!

- **Badges** - Volunteers will receive an exclusive handmade Galway Theatre Festival Badge
- **Posters** - Volunteers will receive a GTF 2019 poster or show poster of their choice.

## Meet great people

- You'll get to know local arts venues and staff,
- **Festival Club** - The GTF Festival Club will be on every night during the festival across different venues. This is a great opportunity for volunteers to get to know each other and meet the artists and performers as they un-wind after a busy day.
- **PLUS** - Enjoy the exclusive Festival Closing Party!